



HARPER COUNTY

REQUEST FOR COUNTY BOARD ACTION

Items must be received in the Administrator's Office by 12:00 Noon on the Thursday prior to the scheduled meeting to be considered.

Item #: _____
(Assigned by Administrator)

Meeting Date: October 17, 2016

Department: Public Health/Home Health

Item Requested: FP Manual Update; Non Action Items

Summary of the Issue: New Family Planning Manual Policies and Procedures

Background: Historically, agency family planning staff members have signed family planning manual updates. This year the updates are to be signed by the Medical Director and Governing Board.

Funding: No funding required – time to review information incorporated into Family Planning Grant.

Recommendation: Governing Board to review and approve manual.

Summary of the Issue: Home Health Aide Tuition Payment

Background: Historically, agency has paid for on-line class tuition for nurse aides/home health aides to have staff adequately trained to provide home health aide services to clients under the home health agency and public health in-home service programs.

Funding: Current fees to complete home health aide on-line course in December through Hutchinson Community College is \$382.00 (includes tuition, fees, books, exam fee). Employee to repay costs as per agreement if conditions of agreement are not met.

Recommendation: Approve tuition payment request.

Non-Action Items:

- Immunization Action Plan (IAP) Grant audit completed 9/27/2016 – no compliance issues identified (Copy of compliance visit letter attached).
- WIC audit scheduled for the week of 11/14/2016
- Flu clinic schedule - attached
- Personnel/in-home services
- Advisory Board meeting Monday, 10/24/2016, noon to 1:00 pm at Harper County Health Department Conference room – agenda attached
- LEPC (Local Emergency Planning Committee) meeting Wednesday, 10/26/2016, 3:00 – 4:00 pm at Harper County Health Department conference room – agenda attached